



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
P.O. Box 45510, Olympia, Washington 98504-5510

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Ambulatory Surgical Centers Need to Submit Identifiers to Medicaid

The Department of Social and Health Services (DSHS) is developing a new payment system named ProviderOne. Reporting your National Provider Identifier (NPI) numbers is an important first step to get ready for the new system. If your facility does not complete the reporting process by August 17, 2007, DSHS will consolidate all past and present DSHS Medicaid ID numbers into one provider record for each Tax ID Number. This will result in a single "pay to" address, a single warrant or electronic funds transfer account, and a single remittance advice.

DSHS needs to link your NPI numbers with your current provider ID number - and any provider ID numbers used in the past - to keep your claims history intact. This is critical to make sure payments are sent to the right location when ProviderOne begins processing claims.

While providers have until August 17, 2007 to complete the reporting process, both the NPI and current provider identification numbers have been required on claims submitted to DSHS since May 23, 2007. DSHS cannot link your NPI numbers from submitted claims.

Detailed instructions for accessing the website and using the options listed below can be downloaded at: <http://maa.dshs.wa.gov/ProviderOne/providers.htm>.

Providers have three options for reporting:

- Uploading a file over the Internet
- Directly entering the information over the Internet
- If you don't have access to the internet, call DSHS at 1-800-562-3022 (Select Option 2, then Option 5).

To report NPI numbers you will need:

- NPI numbers
- Tax Identification Number (TIN) or Social Security Number (SSN)
- DSHS Medicaid/Provider Numbers